

ATTACHMENT A

HAULED WASTEWATER DISCHARGE PERMIT PROGRAM GUIDANCE AND GENERAL PERMIT CONDITIONS

VIOLATION OF ANY OF THESE PERMIT CONDITIONS CAN RESULT IN THE SUSPENSION OR REVOCATION OF THE PERMITTEE'S DISPOSAL PRIVILEGES

1. INTRODUCTION: The City of Springfield has established a program to provide for the environmentally safe, cost effective, and convenient disposal of septic and holding tank wastewaters. Recognizing that the acceptance of hauled wastewaters presents certain risks including plant upsets and sludge contamination, the City has developed these guidelines to minimize those risks and protect its facilities.

2. TYPES OF WASTEWATERS ACCEPTED: In general, any wastewater that is:

- a) Nontoxic to the biological processes and has no adverse impact on any physical and/or chemical treatment processes at the wastewater treatment plant, and
- b) biodegradable and determined to have no adverse impacts on the wastewater treatment plant operation or discharge effluent or sludge, will be considered for acceptance. Hauled wastewater can be categorized into three categories:

I.) Normally acceptable wastewater:

- Residential septic tank wastewater
- Residential holding tanks wastewater
- Commercial holding/septic tanks used for domestic type sanitary wastewater (non-process wastewater)
- Grease trap wastewater from food establishments (accepted **at Southwest Plant only!**)

II.) Conditionally acceptable wastewater: Prior approval is required for this type of wastewater and approval is considered on a case-by-case individual basis. The location of the generator or of the discharge site is to be identified on each approval. This type wastewater includes:

- Industrial and commercial process wastewaters
- Municipal sludge if they are from biological processes and meet all State and Federal Guidelines for treatment, handling, and land application
- Petroleum-contaminated water from underground storage tanks and site remediation

- Mud or sand trap wastes from car washes and automotive service bays
- High organic strength liquids such as milk byproducts, food processing residuals, etc.
- Special wastewater such as landfill leachate, condensates, washes waters, and others.

III.) Restricted Wastewaters: (Not acceptable for discharge to any Springfield POTW)

- Any wastewater as defined in Section 120-112 and 120-113 of Chapter 120, Wastewater Regulations, including any flammable, explosive, or corrosive wastes and any wastewater or sludge with unacceptable levels of metals.

In all cases, the City reserves the unconditional right to accept or reject any hauled wastewater as it deems necessary to protect its employees, facilities, or treatment processes. Any wastewater employee may unconditionally refuse to accept a load or stop an unloading in progress.

3. ADMINISTRATIVE PROCEDURES: All haulers are required to obtain a hauled wastewater discharge permit before discharging wastewater at any City wastewater treatment plant. Permits will be issued to haulers that meet the following conditions:

- Submit a completed permit application with proof of vehicle insurance in amounts required by State law, as well as a copy of valid City of Springfield business license.
- For permit renewals, haulers must have a record of satisfactory compliance with all conditions and requirements of the expiring hauled wastewater discharge permit.
- Haulers must understand and agree that no discharge of hauled wastewater may be introduced into the sanitary sewer collection system via manholes, cleanouts, building sewers, or any appurtenance tributary to the City wastewater collection and treatment system, unless approved by the Director of Public Works or his representative in accordance with Section 120-75 of the Springfield City Code.

Permits will be issued for a period of three years. Haulers who have satisfactorily operated within all the conditions of their hauled wastewater discharge permit shall submit an application for permit renewal ninety (90) days before the expiration date of their current permit.

4. MANIFESTS: Haulers must complete and provide to the City a hauled wastewater discharge manifest for each source of wastewater on a truck load including:

- Section 1: Wastewater stream identification - Indicating volume (gallons), type(s), and source(s) of hauled wastewater.
- Section 2: Generator of wastewater - Indicating company name, complete address, and telephone number for all pumping activities. Any wastewater that does not originate from a single family residence must also include the generator's signature.

- Section 3: Hauler of Wastewater - Indicating company name, hauled wastewater discharge permit number, vehicle license number, vehicle tank capacity, pump out date and time, and signature.
- Section 4: Acceptance by City - **A City representative must sign the Hauled Wastewater Manifest for any conditionally acceptable loads.** The white (top) copy of all manifests shall be submitted to the treatment plant at time of unloading. The pink copy shall be returned to the generator of the wastewater.

5. FEES: The following fees are utilized in the hauled wastewater acceptance program. The actual fee shall be in accordance with and as authorized by Section 120-76 of the Springfield City Code.

- Hauled Wastewater Discharge Fee
- High Strength Charges
- Laboratory Analysis

The hauled wastewater discharge fee is a rate per 1,000 gallons of hauled wastewater. Charges for disposal will be based on this rate, multiplied by the usable capacity of a vehicle. Regardless of the volume of hauled wastewater accepted, charges will be based on full tank load capacity only. Partial loads will be considered as full loads. A hauled wastewater discharge manifest shall be completed for each source of hauled wastewater. Collection of fees will be by monthly invoicing to the hauler. Fees for the laboratory analysis or high strength of any wastewater, if necessary, will be made in accordance with Chapter 120 and included in the monthly invoicing to the hauler.

6. COMPLIANCE: A hauled wastewater discharge permit and the associated disposal privileges may be suspended or revoked immediately for any violation of the permit conditions.